

KNOX COUNTY COMMISSION

Regular Meeting

Tuesday – May 8, 2018 – 2:00 P.M.

The regular monthly meeting of the Knox County Commission was held on Tuesday, May 8, 2018, at 2:00 P.M., at the county courthouse, 62 Union Street, Rockland, Maine.

Commission members present were: Carol L. Maines, Commissioner District #1, Richard L. Parent, Jr., Commissioner District #2, and Sharyn L. Pohlman, Commissioner District #3.

County staff present included: County Administrator Andrew Hart, Administrative Assistant Wendy Galvin, Chief Deputy Timothy Carroll, Airport Manager Jeff Northgraves, Major John Hinkley and Lieutenant Kathy Carver.

Absent: Finance Director Kathy Robinson, District Attorney Jonathan Liberman, EMA Director Ray Sisk, Register of Probate Elaine Hallett and Register of Deeds Lisa Simmons.

Others in attendance: Maine House of Representatives John Spear, State Senator, District 12 David Miramant and Dorothy Meriweather.

Regular Meeting – Agenda **Tuesday – May 8, 2018 – 2:00 P.M.**

- I. 2:00 Meeting Called To Order**
- II. 2:01 Presentation**
 - 1. By Maine House of Representatives John Spear to Sheriff Donna Dennison.
- III. 2:05 Public Comment -** Public Comment during other portions of the meeting will only be granted by permission of the chair.
- IV. 2:10 Consent Items**
 - 1. Approve Consent Items as Presented:
 - i. Agenda - Non Agenda Items Only Permitted if Emergency in Nature.
 - ii. Minutes of Regular Commission Meeting of April 10, 2018.
 - iii. Monthly Written Departmental Reports.
 - iv. Reserve Withdrawals.
- V. 2:15 Action Items**
 - 1. Act to Approve and Authorize the Chair to Sign the Request for Lease Assignment for Transfer of Hangar #26 from Richard Seaman to John Shenton.
- VI. 2:20 Discussion Items**
 - 1. Discussion of Recovery Coaching Program and Allocation of funding to Address the Opioid Epidemic in Knox County.
 - 2. Update on Jail Roof Repair/Replacement Project.
 - 3. Update on Jail HVAC Repair/Replacement Project
 - 4. Update on Courthouse HVAC Project.
- VII. 2:30 Other Business**
- VIII. 2:35 Executive Session**
 - 1. Convene in Executive Session to Discuss a Personnel Matter Pursuant to 1 M.R.S.A. §405(6)(A).
- IX. Adjourn**

I. Meeting Called to Order

Commission Chair Maines called the regular meeting of the Knox County Commission to order at 2:00 P.M.

II. Presentation

1. By Maine House of Representatives John Spear to Sheriff Dennison.

Maine House of Representatives John Spear stated Sheriff Dennison was the first female ever to be elected as Sheriff in the State of Maine. After serving in office for 12 years, Sheriff Dennison will be retiring in December of 2018. On behalf of the 128th Legislature she is being awarded with a Legislative sentiment.

III. Public Comment

Public Comment during other portions of the meeting will only be granted by permission of the chair.

No comment.

IV. Consent Items

1. **Approve Consent Items as Presented:**

- i. Agenda - Non Agenda Items Only Permitted if Emergency in Nature.
- ii. Minutes of Regular Commission Meeting of April 10, 2018.
- iii. Monthly Written Departmental Reports.
- iv. Reserve Withdrawals.

- *A motion was made by Commissioner Parent to approve the consent items as presented. The motion was seconded by Commissioner Pohlman. A vote was taken with all in favor.*

V. Action Items

1. **Act to Approve and Authorize the Chair to Sign the Request for Lease Assignment for Transfer of Hangar #26 from Richard Seaman to John Shenton**

Mr. Seaman is selling his hangar, Hangar #26 to Mr. Shenton. This request is for the Commission to approve transferring the lease agreement and authorizing Chair Maines to sign. Mr. Seaman's lawyer is asking for the Request for Lease Assignment to be approved before the closing, to make sure the Commission is willing to approve the assignment. Once the hangar is sold, they will initiate the Consent and Assignment document for Commission approval and filing with Deeds at the June meeting. Airport Manager Northgraves recommends approval.

- *A motion was made by Commissioner Parent to Approve and Authorize the Chair to Sign the Request for Lease Assignment for Transfer of Hangar #26 from Richard Seaman to John Shenton. The motion was seconded by Commissioner Pohlman. A vote was taken with all in favor.*

VI. Discussion Items

1. **Discussion of Recovery Coaching Program and Allocation of funding to Address the Opioid Epidemic in Knox County**

Administrator Hart included copies of information that Ira Mandel provided to share with the Commission. Ira Mandel did was not in attendance at this meeting, but had asked Administrator Hart to check with Commissioners to assess interest in the exploration of proven methods to break the cycle of addiction, as well as discussion of a recovery coaching program and allocation of funds for this in the next budget cycle. The Commissioners would like to obtain more information, and get a better understanding of who else Mid-Coast Recovery Coalition will be working with. Chair Maines suggested holding a special meeting to discuss the Opioid issue further. Commissioner Pohlman will make a list of parties who will be interested in attending the special meeting. Chair Maines will be scheduling a special meeting in June.

2. **Update on Jail Roof Repair/Replacement Project**

Fifteen (15) requests for Jail Roof Repair/Replacement proposals were sent on Friday, May 4th to roofing contractors over a wide geographic area in Maine. A Mandatory Pre-Bid Meeting for the Jail Roof Repair/Replacement will be held on May 30th, at 10:00 A.M, at the Knox County Jail. The bids are due back for this project by June 7th, 2018, and the Jail Roof Repair/Replacement project is to be completed no later than the end of September 2018.

3. Update on Jail HVAC Repair/Replacement Project

Administrator Hart reported that the Jail HVAC Repair/Replacement project will be on hold, until the Jail Roof is completed.

4. Update on Courthouse HVAC Project

The Courthouse HVAC Project will start on Monday, May 14th. Siemens will start at 5:00 A.M. so they can complete the “noisy” work before employees start their work day. This project will take approximately 3-4 months to complete. Administrator Hart sent out an email to all Knox County Courthouse employees explaining what to expect in the upcoming weeks. Administrator Hart will keep everyone updated periodically.

VII. Other Business

Budget Committee Member Terry Pinto resigned from the Budget Committee effective April 26th, 2018. The vacancy will hopefully be filled by the middle of June 2018.

One tree on the corner lot will need to be taken care of by an arborist, due to some branches are touching nearby power lines. We will be keeping an eye on a few other trees that may become a problem.

VIII. Executive Session**1. Convene in Executive Session to Discuss a Personnel Matter Pursuant to M.R.S.A §405(6)(A)**

The purpose of this executive session is to go over the County Administrator’s annual review.

- *A motion was made by Commissioner Pohlman to Convene in Executive Session to Discuss a Personnel Matter Pursuant to M.R.S.A §405(6)(A). The motion was seconded by Commissioner Parent. A vote was taken with all in favor.*

The Executive Session convened at 2:35 P.M.

The Executive Session concluded at 3:30 P.M.

Adjourn

- *A motion was made by Commissioner Pohlman to adjourn the Executive Session. The motion was seconded by Commissioner Parent. A vote was taken with all in favor.*

The meeting adjourned at 3:31 P.M.

Respectfully submitted,

Wendy Galvin
Administrative Assistant

**The Knox County Commission will review these minutes at their regular meeting
scheduled for June 12, 2018.**